

Supplemental Information for
Fairfax-Falls Church Community Services Board Eligible List
Job # 01-6000

(Check all that apply) Consider me for the following jobs:	Job Title	Pay Grade & Salary Range*	Minimum Qualifications Education and qualifying experience may be substituted on a year for year basis.
	• Mental Health Supervisor/Specialist (MHS)	S-25 \$44,532 - \$59,376	Requires masters degree in Psychology, Social Work, or a related field, plus 3 years of related professional experience; or a Ph.D. in a related field.
	• Substance Abuse Counselor III (SAC3)		
	• Mental Retardation Specialist III (MRS3)		
	• MH/MR/ADS Senior Clinician (SrClin) I am licensed in the following area(s): <input type="checkbox"/> Licensed Clinical Social Worker (SW) <input type="checkbox"/> Licensed Professional Counselor (PC) <input type="checkbox"/> Clinical Psychologist (CP) <input type="checkbox"/> Clinical Nurse Specialist (NS) <input type="checkbox"/> Substance Abuse Treatment Practitioner (SP) (Check All That Apply)	S-24 \$42,463 - \$56,618	Requires masters degree in Psychology, Social Work, or a related field, plus 2 years of related professional experience. Must be licensed in one of the following areas: • Licensed Clinical Social Worker • Licensed Professional Counselor • Clinical Psychologist • Clinical Nurse Specialist • Substance Abuse Treatment Practitioner
	• Mental Health Therapist (MHT)	S-22 \$38,578 - \$51,437	Requires masters degree in Psychology, Social Work, or a related field.
	• Substance Abuse Counselor II (SAC2)		
	• Mental Retardation Specialist II (MRS2)		
	• Mental Health Counselor (MHC)	S-19 \$33,545 - \$44,726	Requires bachelor=s degree in Psychology, Social Work, or a related field.
	• Substance Abuse Counselor I (SAC1)		
	• Mental Retardation Specialist I (MRS1)		
	• Assistant Residential Counselor (ARC)	S-16 \$29,211 - \$38,948	Requires high school graduation plus two years of related experience.
	• MH/MR/SAS Aide (MHAide)	S-15 \$27,942 - \$37,255	Requires high school graduation plus two years of work experience in the area of human services.

* The salaries shown are for full time positions for the period of July 1, 2002 - June 30, 2003 and represent the minimum and midpoint for the pay grade.

Be sure to place a check mark in the left column (above) to indicate the job title(s) in which you have an interest. You will only be considered for the jobs you have checked. If this area is left blank we will not be able to place your name on an eligible list.

Please indicate your answer to the following questions by selecting either YES or NO. Any responses not marked will be recorded as a NO.

Are you interested in working in adolescent and youth services?

Yes_____ No_____ (A)

Are you willing to work part time?

Yes_____ No_____ (D)

Are you available to work weekends and/or evenings?

Yes_____ No_____ (B)

Occasionally, we have positions that are used on a substitute or on-call basis OR long-term positions with scheduled hours of less than 20 hrs /week. These positions do not have benefits such as paid leave, health insurance, etc. Would you be interested in this type of position? (A yes response will NOT remove you from consideration for merit system positions.) Yes_____ No_____ (E)

Are you available to work some overnight shifts?

Yes_____ No_____ (C)

Last Name

First Name

MI

Social Security Number *

Positions filled from the CSB Eligible List

Below, you will find a brief description of the duties associated with each of the job categories filled from the Fairfax-Falls Church Community Services Board eligible list. The description shown below is not intended to be comprehensive, but rather a general indication of functional level and typical duties associated with the job category. For example, a Mental Health Therapist in one program area may have responsibilities that are quite different from those in another program area, even though both positions are classified as a Mental Health Therapist.

Mental Health Supervisor/Specialist - Under general clinical and administrative direction, serves as a first-level supervisor, providing direction to a group of professional therapists in the implementation of a specific service or in a residential setting; OR coordinates an agency-wide support function with clinical orientation; OR serves as a therapist assigned to Emergency Services or the Mobile Crisis Unit.

Substance Abuse Counselor III - Under general clinical and administrative direction, functions as a first-level supervisor, providing direction to a team of treatment staff; OR coordinates an agency-wide support function with clinical orientation.

Mental Retardation Specialist III - Under general clinical and administrative direction, supervises a group of specialists; OR provides supervision to multiple residential facilities and assigned staff; OR coordinates an agency-wide support function with clinical orientation.

MH/MR/ADS Senior Clinician - Under administrative supervision, functions autonomously as a licensed primary therapist in a specified outpatient program, performing a comprehensive array of professional treatment services for the most acute mental health population and requiring extensive clinical expertise; OR serves as a primary therapist in a recognized area of specialty, requiring additional licensure or certification (i.e. Assistant House Director and Family Therapist, Forensics).

Mental Health Therapist - Under clinical and administrative supervision, serves as a primary therapist and case manager, performing a comprehensive variety of professional treatment services.

Substance Abuse Counselor II - Under clinical and administrative supervision, serves as a primary counselor, performing a comprehensive variety of professional treatment services involving the exercise of independent judgment; OR performs a direct service function with agency-wide impact.

Mental Retardation Specialist II - Under clinical and administrative supervision, manages a residential facility and its assigned staff; OR provides case management to individuals receiving services under the Medicaid waiver; OR provides service coordination to families under Part H of the Individuals with Disability Education Act.

Mental Health Counselor - Under close clinical and administrative supervision, serves as a secondary therapist, performing a limited variety of psycho-educational training and treatments; may serve as the sole counselor on a night or weekend shift, independently performing a limited variety of professional treatment services.

Substance Abuse Counselor I - Under close clinical and administrative supervision, serves as a secondary counselor and performs a limited variety of professional treatment services involving the exercise of independent judgment; may serve as the sole counselor on a night or weekend shift independently performing a limited variety of professional treatment services.

Mental Retardation Specialist I - Under close clinical and administrative supervision, serves as a living skills/behavior management facilitator in a residential setting; OR serves as a non-Medicaid waiver/state plan option case manager; OR performs a program-specific function of limited scope.

Assistant Residential Counselor - Under close clinical and administrative direction, performs a limited range of support duties in a residential treatment facility; may serve as a night or weekend shift counselor under the oversight of a senior therapist.

MH/MR/SAS Aide - Under general supervision, to perform a variety of clerical and limited paraprofessional tasks in any of the program areas within the Fairfax-Falls Church Community Services Board (e.g., Mental Health, Mental Retardation, or Substance Abuse).